

深信堂幼稚園通告

有關 2017-18 年度開學家長會(幼兒班新生)

- ◆ 開學家長會：2017 年 8 月 12 日(星期六)
 1. 時間：上午 10 時至 11 時
 2. 內容：a. 專題 - 介紹 Kiddie World 多媒體互動教學平台
b. 分級會
 3. 地點：本校三樓禮堂
 4. 請於會後交以下物件或費用給校方：
 - a. 8 張小朋友校服證件相
 - b. 小朋友出生證及居留證副本
 - c. 幼稚園入學註冊證正本(如已交付，便不用再交)
 5. 如遇天氣惡劣，天文台懸掛三號風球或發出紅色、黑色暴雨警告訊號時，家長會將順延 2017 年 8 月 14 日(星期一)，時間、內容、地點不變。而適應週也將順延至 2017 年 8 月 15 日(星期二)才開始。
 6. 幼兒不用出席
- ◆ 上課時間
適應週：2017 年 8 月 14 日(星期一)至 9 月 1 日(星期五)
 - 第一階段 2017 年 8 月 14 日(星期一)至 18 日(星期五) 上午 9 時至 10 時 30 分
 - 第二階段 2017 年 8 月 21 日(星期一)至 25 日(星期五) 上午 9 時至 11 時
 - 第三階段 2017 年 8 月 28 日(星期一)至 9 月 1 日(星期五) 上午 9 時至 12 時正常上課時間：2017 年 9 月 4 日(星期一)，由上午 8 時 20 分至 12 時正
- ◆ 服裝 - 請幼兒於星期一、三、五穿整齊夏季校服，白色內衣，白襪和黑鞋；
星期二，四穿整齊夏季運動服，白色內衣，白襪和白色運動鞋。
- ◆ 攜帶 - 學校毛衣、書包、小毛巾盒、小食物盒、小杯和兩條小毛巾回校
(一條放在校服袋裏，一條放在小毛巾盒內)。
✦另請放一套便服書包內，以備幼兒有需要時更換。
- ◆ 請家長在小朋友的各樣物件上貼上名字，特別是外套、盒蓋、杯蓋等，以免混亂。
- ◆ 接學生下課時，必須出示接送證(12 歲以下的兒童不能接小朋友放學)。
- ◆ 辦公時間：星期一至五上午 9 時至下午 5 時
星期六上午 9 時至中午 12 時(公眾假期休息) 電話：2779 7976
- ◆ 附帶事項：1. 2017 年 7 月 15 日(星期六)上午 10 時將假座本校三樓禮堂舉行
2016-17 年度畢業典禮，歡迎光臨！
2. 背頁為日常上課安排，請細閱。

校長李尚敏謹啟

2017 年 5 月 11 日

深信堂幼稚園通告

有關 2017-18 年度開學家長會(低, 高班現有學生及插班生)

- ◆ 開學家長會：2017 年 8 月 12 日(星期六)
 1. 時間：上午 10 時至 11 時
 2. 內容：專題 - 介紹 Kiddie World 多媒體互動教學平台；
分級會
 3. 地點：本校三樓禮堂和課室
 4. 如遇天氣惡劣，天文台懸掛三號風球或發出紅色、黑色暴雨警告訊號時，家長會將順延 2017 年 8 月 14 日(星期一)，時間、內容、地點不變。而適應週也將順延至 2017 年 8 月 15 日(星期二)才開始。
 5. 學生不用出席
 6. 請於會後交以下物件或費用給校方(只適用於插班生):
 - a. 8 張小朋友校服證件相
 - b. 小朋友出生證及居留證副本
 - c. 幼稚園入學註冊證/學卷資格證明書正本(如已交付，便不用再交)

◆ 上課時間

適應週：2017 年 8 月 14 日(星期一)至 9 月 1 日(星期五)

第一階段	8 月 14 日(星期一)至 18 日(星期五)	上午 9 時至 11 時
第二階段	8 月 21 日(星期一)至 9 月 1 日(星期五)	上午 9 時至 12 時
正常上課時間	9 月 4 日(星期一)及以後	上午 8 時 20 分至 12 時正

◆ 學生服飾：

星期一、三、五	夏季校服，白色內衣，白襪和黑鞋
星期二，四	夏季運動服，白色內衣，白襪和白色運動鞋

- ◆ 攜帶：學生每天應攜帶學校毛衣、書包、小毛巾盒、小食物盒、小杯和兩條小毛巾(一條放在校服袋裏，一條放在小毛巾盒內)。
- ◆ 請家長在小朋友的各樣物件上貼上名字，特別是外套、盒蓋、杯蓋等，以免混亂。
- ◆ 接學生下課時，必須出示接送證(12 歲以下的兒童不能接小朋友放學)。
- ◆ 暑假期間辦公時間：星期一至五 上午 9 時至中午 12 時 30 分
星期六及公眾假期休息
電話：2779 7976
- ◆ 附帶事項：背頁為日常上課安排，請細閱。

校長李尚敏謹啟
2017年7月14日

關於日常上課安排

- ◆ **衣著：**逢星期一，三，五穿校服，黑鞋白襪；二、四穿運動服，白色運動鞋和白襪（請穿白色內衣）。
 - ✦ 為了學生的衛生健康，校方將在有需要的情況下，替他們更換已清洗的純綿新內褲，並不用帶回校，故需收取費用\$10。
- ◆ **攜帶物品：**學生需攜帶
 - (1) 有蓋的小杯、餐盒、小毛巾盒(內放小毛巾);另備小毛巾放在校服袋裏，作如廁後洗手揩抹之用。每天都需清洗各樣物品，以保衛生健康。
 - (2) 課本 - 手冊、功課、英文書、普通話書、兒歌和語文補充。其他書冊可在教授後放在家裏溫習，不用攜帶。
 - (3) 毛衣，以便在有需要時，小朋友可穿上。
 - (4) 毛衣及所有物品均需寫上姓名，以免混亂。
 - (5) 嚴禁替學生穿戴任何鍊子，繩子或玉器等，以防造成危險，發生意外。
- ◆ **正常上課時間：**
 - (1) 除特別安排外，正常上課時間為上午8時20分至12時正。
 - (2) 遲到者，請親自帶學生到三樓課室交給老師，**切不可讓他們獨自上課室，免生意外。**
- ◆ **手冊用途：**
 - (1) 請各家長每月簽署月報表內的家長簽名欄，並留意校方通訊所記事項。
 - (2) 手冊內已貼有校曆表，家長可自行查閱各項假期和活動。
 - (3) 如有任何事項，都可寫在家長通訊欄內以通知校方。
(另本校在地下禮堂設有佈告板，請留意所張貼的各種通告，海報等。)
- ◆ **接送證：**
 - (1) 每位新生將獲派2張。
 - (2) 凡參加活動或進入本校的家長，必須攜帶此證，以備查閱，否則，須在門外等候，另行處理。如需他人代接，也必須攜帶此證，並必須事先通知校方。
- ◆ **接送事宜：**
 - (1) 為了確保學生的安全，家長必須攜帶接送證，以備查閱。
 - (2) 如因事未能依時接小朋友，請提前通知校方。
 - (3) 家長如需他人代接放學，須事先通知學校，並請帶備接送證，校方可要求登記接送者的身份證號碼。
 - (4) 請依次排隊來接。
 - (5) 出入校門時，請留意車輛，必需手拉著幼兒，切不可讓幼兒亂跑，免生意外。
 - (6) 十二歲以下的小童不能接放學。
- ◆ **病假事宜：**香港衛生署建議學生發熱康復後，仍宜在家休息2天才回校，以保障學生有足夠的精神健康狀態上課，不易再生病。
- ◆ **聯絡：**如有任何問題或意見，請於放學後與老師面談或致電商討。本校樂意與各位家長溝通，歡迎預約校長老師商談有關幼兒的各方面學習和成長問題，以保持緊密合作，使幼兒得益。

Faith Lutheran Church Kindergarten

(Circular Regarding Parent Meeting and arrangement for the year of 2017-18 (Nursery Class Students))

12th May 2017

- ◆ Parent Meeting : 12th August 2017 (Saturday)
 1. Time : 10:00a.m. – 11:00a.m.
 2. Place : 3/F School Hall
 3. Content : a. Introduction to ” KiddleWorld Multimedia Studies”
b. Meeting with class teacher
 4. Please hand in the following items and the relevant fees to the school after the meeting:
 - a. Student’s passport photo x 8 (must wear formal school uniform)
 - b. Copies of Birth Certificate & Certificate of Entitlement to the Right of Abode(COE)
 - c. Registration Certificate for Kindergarten Admission (ignore it if you have submitted already)
 5. Children do not need to attend the meeting.
 6. If Typhoon Signal No. 3 (or above) or Red Rainstorm Warning Signal (or above) is hoisted on the day, the meeting will be postponed to 14th August 2017 (Monday). Time, place and content remain unchanged. The Adaptation Period will then be started at 15th August 2017 (Tuesday).

- ◆ School Hours:

Adaptation Period (From Monday 14th August 2017 to Friday 1st September 2017)

1st stage : 14th August (Monday) to 18th August (Friday) from 9:00a.m. to 10:30a.m.
2nd stage: 21st August (Monday) to 25th August (Friday) from 9:00a.m. to 11:00a.m.
3rd stage: 28th August (Monday) to 1st September (Friday) from 9:00a.m. to 12:00noon

Normal school hours: Starting from 4th September (Monday) from 8:20a.m. to 12:00noon

- ◆ Uniform:

Monday, Wednesday, Friday	Formal school uniform with white socks and black shoes
Tuesday, Thursday	Sports uniform with white socks and white sports shoes

- ◆ Items to bring:

School sweater, school bag, a small towel container, a food container, a cup, and two small towels (one put into the uniform pocket, while another put into the small towel container).

**Please prepare an extra cloth in your child’s school bag just in case if they need to change. **

- ◆ Parents should label all your child’s personal belongings with your child’s name, especially school sweater, cup, containers, etc.

- ◆ Please present your Student Pick-Up Card when picking up your child. Children under 12 years old are not allowed to pick up students.

- ◆ For enquiries, please contact the school office at 2779 7976 during the office hours.
(9:00am-5:00pm Monday to Friday; 9:00am-12:00noon Saturday)

- ◆ Remark:
 1. The 2016-17 Graduation Ceremony will be held on 15th July 2017 (Saturday) 10:00am at our School Hall 3rd Floor. You are cordially invited to attend.
 2. Please refer to the back page for details of daily class schedule.

Your Sincerely,
Ms. LEE Sheung Man
The Principal

Faith Lutheran Church Kindergarten

(Circular Regarding Parent Meeting and arrangement for year of 2017-18 (Lower & Upper Class Student)

12th May 2017

- ◆ Parent Meeting : 12th August 2017 (Saturday)
 1. Time : 10:00a.m. – 11:00a.m.
 2. Place : 3/F School Hall and Classrooms
 3. Content : a. Introduction to ” KiddleWorld Multimedia Studies”
b. Meeting with class teacher
 4. Please hand in the following items /the relevant fees to the school after the meeting (**For Lower & Upper Class New Students only**):
 - a. Student’s passport photo x 8 (must wear formal school uniform)
 - b. Copies of Birth Certificate & Certificate of Entitlement to the Right of Abode(COE)
 - c. Registration Certificate for Kindergarten Admission/Education Voucher (ignore it if you have submitted already)
 5. Children do not need to attend the meeting.
 6. If Typhoon Signal No. 3 (or above) or Red Rainstorm Warning Signal (or above) is hoisted on the day, the meeting will be postponed to 14th August 2017 (Monday). Time, place and content remain unchanged. The Adaptation Period will then be started at 15th August 2017 (Tuesday).

- ◆ School Hours:

Adaptation Period (From Monday 14th August 2017 to Friday 1st September 2017)

1 st Stage	14 th August (Monday) to 18 th August (Friday)	9:00a.m. to 11:00a.m.
2 nd Stage	21 st August (Monday) to 1 st September (Friday)	9:00a.m. to 12:00noon
Normal school hours	Starting from 4 th September (Monday)	8:20a.m. to 12:00noon

- ◆ Uniform:

Monday, Wednesday, Friday	Formal school uniform with white socks and black shoes
Tuesday, Thursday	Sports uniform with white socks and white sports shoes

- ◆ Items to bring:

School sweater, school bag, a small towel container, a food container, a cup, and two small towels.
(one put into the uniform pocket, while another put into the small towel container).

- ◆ Parents should label all your child’s personal belongings with your child’s name, especially school sweater, cup, containers, etc.

- ◆ Please present your Student Pick-Up Card when picking up your child. Children under 12 years old are not allowed to pick up students.

- ◆ For enquiries, please contact the school office at 2779 7976 during the office hours.
(9:00am-5:00pm Monday to Friday; 9:00am-12:00noon Saturday)

- ◆ Remark:
 1. The 2016-17 Graduation Ceremony will be held on 15th July 2017 (Saturday) 10:00am at our School Hall 3rd Floor. You are cordially invited to attend.
 2. Please refer to the back page for details of daily class schedule.

Your Sincerely,
Ms. LEE Sheung Man
The Principal

Faith Lutheran Church Kindergarten
Circular Regarding Daily Class Schedule

◆ **Uniform :**

Every Monday, Wednesday, Friday – Formal school uniform with white socks and black shoes

Every Tuesday, Thursday – Sports uniform with white socks and white sports shoes

**To ensure students' health and hygiene, the school might have to change any new underwear for the students in case of need. HK\$10 will then be charged accordingly. **

◆ **Items to bring :**

1. A small cup with lid, a food container, a small towel container, and two small towels (one put into the uniform pocket, while another put into the towel container)

(Parents should clean up all items every day to ensure student's health)

2. Books: The Student Handbook, homework, English books, Mandarin book, Chinese nursery rhyme, etc.

(For books which have already been taught can leave at home for revision)

3. School sweater (if necessary)

4. Please label all your child's personal belongings with your child's name.

5. Students are not allowed to wear any necklace, string or jade for the sake of safety.

◆ **Normal School Hours**

1. Except for any special arrangement, the school hours will be from 8:20a.m. to 12:00noon as usual.

2. For students who are late, Parents are required to bring their child to the classroom on the third floor. **Students are not allowed to go to their classroom by themselves.**

◆ **The School Handbook**

1. Parents should note and are required to sign the monthly teaching report on the School Handbook every month to indicate you have noted the content and any message on the report.

2. The school calendar has been posted in the School Handbook. Parents may refer to the calendar for any school holidays and activities.

3. If you have any concern, you may inform the teacher or school by written notice using the Handbook.

(Parents may also refer to the notice board on the ground floor for various notifications about the school.)

◆ **The Student Pick-Up Card**

1. Each new student will be allocated two Pick-Up Cards.

2. Parents should present their Pick-Up Card to school staff when entering school or participating activities. Or otherwise wait outside the school for further assistance.

◆ **Pick Up Arrangement**

1. For the sake of safety, parents must present their Student Pick-Up Card when picking up their child.

2. If parents who are not able to come to pick up your child on time, please inform the school in advance.

3. If parents who ask someone else to pick up their child, please inform the school in advance. The third party must present the student Pick-Up Card when picking up student. The school might also record the third party's ID for security purpose.

4. In order to maintain a good order, Parents should stand in a queue to pick up their child.

5. When entering or leaving the school premise, parents should be cautious any vehicle nearby. Parents should hold your child's hands and not to let them run by themselves.

6. Children under 12 years old are not allowed to pick up students.

◆ **Sick Leave**

If students have fever or not feeling well, they should seek medical advice and should stay at home until they are fully recovered. Parents should inform the school office of the condition of your child. The Department of Health has suggested children should rest at least two days if they are already recovered from fever.

◆ **Contact**

If you have any concern regarding to your child, you may discuss with the teacher after school. Or alternatively, call up the school office for any assistance. In order to maintain better communication between parents and teachers, we do welcome parents, by appointment, to further discuss with us every aspect of their children.